



**SEACARE AUTHORITY | SEA SAFE-WORK AWARDS 2003**

Awards Nomination Form | Invitation to book for the Awards Dinner & Presentations  
Invitation to Register for the OHS Conference

# SEACARE AUTHORITY

## SEA SAFE-WORK AWARDS 2003

The Seacare Authority administers the *Occupational Health and Safety (Maritime Industry) Act 1993* and the *Seafarers Rehabilitation and Compensation Act 1992*. The Authority is made up of government, employer and employee representatives and one of its aims is to promote a healthy and safe work environment for seafarers.

**The Sea Safe-Work Awards** is an annual event recognising seafarers and their employers who are leading the way in occupational health, safety and rehabilitation.

The name **Sea Safe-Work Awards** reflects the focus on safe work. The term safe work encompasses health and safety in the workplace as well as caring for injured seafarers and rehabilitating them safely back into the workplace.

People are the greatest asset for any enterprise. If you have made advances in providing a safe workplace and safe work for your people then its time you sought some recognition.

The Seacare Authority is now providing the opportunity for your organisation and your employees to gain national recognition and reward.

Work is such an important part of all our lives. The social and economic benefits flow through the entire community.

By winning a **Sea Safe-Work Award** seafarers and their employers will receive public recognition and rewards for helping to make the Australian maritime industry safer and more productive.

So nominate, then come along and enjoy the **Sea Safe-Work Awards** celebrations on 8 April 2003 in Melbourne.

You never know the winner could be you.

**Nominations close 5.00 pm Friday 20 December 2002**

## AWARD CATEGORIES

The Seacare Authority has responsibility for the administration of the *Seafarers Rehabilitation and Compensation Act 1992* and the *Occupational Health and Safety (Maritime Industry) Act 1993*. As such the seafarer and employer Awards are limited to those covered by this legislation.

The Awards for Best Solution to a Major OHS Risk, Best Rehabilitation and Return to Work programme and Best OHS Training programme are open to all interested parties where the solution or programme is directly applicable to the Australian maritime industry.

### 1 Offshore Employer – OHS Achievement Award

The winner of this category will show that the organisation is consistently performing to a high level in health and safety.

This Award is open to all offshore employers.

#### Selection criteria

An employer will need to provide evidence or specific examples of outstanding performance within the following areas of OHS and injury management:

1. Commitment to health and safety at all levels of the organisation.
2. Planning of objectives, targets and performance indicators.
3. Communication and consultation with all levels of the organisation.
4. Implementation of health and safety initiatives throughout the organisation.
5. Continuous improvement of health and safety to achieve outstanding performance.

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### **Small Employer – OHS Achievement Award**

The winner in this category will show that the organisation is consistently performing to a high level in health and safety.

This Award is open to small and medium employers with less than 100 seafarers.

#### **Selection Criteria**

An employer will need to provide evidence or specific examples of outstanding performance within the following areas of OHS and injury management:

1. Commitment to health and safety at all levels of the organisation.
2. Planning of objectives, targets and performance indicators.
3. Communication and consultation with all levels of the organisation.
4. Implementation of health and safety initiatives throughout the organisation.
5. Continuous improvement of health and safety to achieve outstanding performance.

3

### **Large Employer – OHS Achievement Award**

The winner in this category will show that the organisation is consistently performing to a high level in health and safety.

This Award is open to large employers with 100 or more seafarers.

#### **Selection Criteria**

An employer will need to provide evidence of outstanding performance within the following areas of OHS and injury management:

1. Commitment to health and safety at all levels of the organisation.
2. Planning of objectives, targets and performance indicators.
3. Communication and consultation with all levels of the organisation.
4. Implementation of health and safety initiatives throughout the organisation.
5. Continuous improvement of health and safety to achieve outstanding performance in health and safety.

**AWARD**

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### **Seafarer – OHS Achievement Award**

The recipients of this Award will demonstrate a significant contribution to occupational health and safety.

This Award is open to health and safety representatives and seafarer representatives on health and safety committees.

#### **Selection Criteria**

The seafarer or nomination of the seafarer will need to provide evidence that the nominee:

1. Actively contributes to OHS in the workplace.
2. Promotes OHS in the workplace.
3. Works across the organisation to contribute towards maximum safety outcomes.

Provide two examples of significant achievements to support the selection criteria.

### **Health and Safety Committee – Achievement Award**

The recipients of this Award will demonstrate a significant contribution to occupational health and safety.

This Award is open to health and safety committees comprising seafarer and employer representatives.

#### **Selection Criteria**

Describe how the committee:

1. Actively contributes to OHS in the workplace.
2. Promotes OHS in the workplace.
3. Members work together to contribute towards maximum safety outcomes.

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## **Best Solution to a Major OHS Risk**

The recipient of this open category Award will demonstrate a solution to a major risk or hazard – this may be by modification or design to workplace processes, products or machinery (or related equipment) within the Australian maritime industry.

### **Selection Criteria:**

Describe how the solution:

1. Has contributed to reducing injuries and other costs.
2. It is easily implemented/obtained by small and/or large employers.
3. Involved those in the industry in developing the solution.

## **Best Rehabilitation and Return to Work programme**

The recipient of this Award will demonstrate how they have successfully improved their rehabilitation and return to work programme:

### **Selection Criteria:**

The nomination should address the following issues:

1. What was the programme implemented?
2. Why was the programme so successful?
3. How can the programme be applied to other workplaces?

## **Best OHS Training Programme**

This Award is for the training programme provider that motivated, industry participants to implement good OHS practices with positive outcomes.

### **Selection Criteria:**

1. To what extent was the programme developed in consultation with the industry?
2. How original and innovative was the training programme?
3. Has there been a demonstrated improvement in health and safety in the workplace as a result of the programme?

# 8

# CATEGORIES

# 7

## Nomination Form – Sea Safe-Work Awards

To nominate for an Award all you need to do is provide the following details of your safety or injury management initiative, solution or system which leads to or has improved health and safety or rehabilitation in the workplace. This form is a suggested layout only and you are welcome to submit these details in alternative formats. Information about Award categories and assessment criteria can be obtained from Seacare on (02) 6275 0070 or [seacare@comcare.gov.au](mailto:seacare@comcare.gov.au)

We encourage use of digital video tapes and slides to supplement entry details.

Submissions are to be mailed to: Seacare Authority, Sea Safe-Work Awards, GPO Box 9905, Canberra ACT 2601.

Nominations close 5.00 pm Friday 20 December 2002.

**Please indicate which Award you are nominating for** (Use a separate nomination form for each category)

- |   |                          |  |                          |
|---|--------------------------|--|--------------------------|
| 1. Offshore Employer OHS Achievement Award  | <input type="checkbox"/> | 5. Health and Safety Committee Achievement Award             | <input type="checkbox"/> |
| 2. Small/ Medium Shipping Employer<br>OHS Achievement Award (less than 100 seafarers) | <input type="checkbox"/> | 6. Best Solution to a Major OHS Risk Award                   | <input type="checkbox"/> |
| 3. Large Shipping Employer OHS Achievement Award<br>(more than 100 seafarers)         | <input type="checkbox"/> | 7. Best Rehabilitation and<br>Return to Work Programme Award | <input type="checkbox"/> |
| 4. Seafarer OHS Achievement Award   | <input type="checkbox"/> | 8. Best OHS Training Programme Award                         | <input type="checkbox"/> |

Title of Entry \_\_\_\_\_

Seafarers Name (if applicable) \_\_\_\_\_

Company Name \_\_\_\_\_

Trading Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Postal Address (if different from above) \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Number of seafarers employed in your business \_\_\_\_\_

To my knowledge, my organisation has not:

1. Been subject to any OHS prosecution by the Australian Maritime Safety Authority in the past 2 years
2. Had a workplace fatality in the past 3 years

I accept the conditions of entry to these Awards which I have read and understood

I have attached the necessary documentation (slides and digital videos etc. if available) to support my entry.

Signed \_\_\_\_\_

Print name \_\_\_\_\_ Date \_\_\_\_\_

# CONDITIONS OF ENTRY

1. An official nomination form, photocopy or equivalent must accompany each entry.
2. Nominations must be received prior to 5.00 pm on Friday 20 December 2002. For reasons of fairness the Seacare Authority is unable to accept late nominations.
3. Unless specifically arranged, nomination forms and any submissions or supporting material will not be returned to the nominee.
4. Judges will have complete discretion in assessing entries, applying the conditions of entry and determining the Awards. The decision of the judges is final and no correspondence will be entered into. Due to resourcing implications it is not practical to provide individual feedback to nominees.
5. The judging panel reserves the right to move entries into an Award category other than that entered if it is deemed more appropriate. Nominees will be advised if this occurs.
6. The assessment process and results of the Awards will not create any legal obligations between nominees and Seacare Authority.
7. The judging panel reserves the right not to make an Award in a particular category.
8. Seacare Authority reserves the right, in consultation with nominees/Award winners, to use information in submissions for marketing/publicity purposes.

## Short listing and judging process

During the short listing process you may be visited or contacted by a Seacare Authority representative to talk to you about your nomination to obtain further information.

All Awards will be judged by a four member panel nominated by the Seacare Authority.

## Supporting documentation and selection criteria

To nominate for an Award

- Complete the relevant sections of the nomination form and forward it to Seacare Authority prior to 5.00 pm Friday 20 December 2002.
- The nomination form should be accompanied by supporting documentation prepared by the applicant and should address the numbered selection criteria.
- A written submission addressing the selection criteria of no more than 4 pages should accompany your nomination.
- Provide 3 copies of your submission or application which should be in an unbound, A4 format.
- Photographs, slides and digital video format or other relevant information are optional and may also be included in your submission for an Award.
- Provide a one page summary profile for publicity and presentation purposes.

## Additional Criteria (for organisations only)

To be considered for an Award you must also meet the following criteria:

1. No prosecutions by Australian Maritime Safety Authority under the *Occupational Health and Safety (Maritime Industry) Act 1993* in the past two years.
2. No fatal workplace incidents in the past 3 years.

For more information please contact Seacare Authority on (02) 6275 0070 or fax 6275 0067.



**SEACARE AUTHORITY  
SEA SAFE-WORK  
CONFERENCE AND  
AWARDS 2003**

**BEST PRACTICE OHS IN THE AUSTRALIAN  
MARITIME INDUSTRY – HALF DAY CONFERENCE**

**date** 8 April 2003

**time** 1.00 pm – 5.00 pm

**place** Crown Events Palladium  
South Bank, Melbourne, Victoria

Conference only registration fee \$95 or combined Conference and Awards Dinner just \$165

Join us after the conference with a 2 minute walk across the bridge for the:

**SEACARE SEA SAFE-WORK AWARDS DINNER**

A fabulous night of celebration, fun and fantastic food!

**date** 8 April 2003

**time** 6.45 pm – 10.00 pm

**place** Melbourne Aquarium, Coral Atoll Room

Dinner (includes 3 Course Dinner, Drinks and Entertainment) only \$85 or combined Conference and Dinner just \$165

For Bookings for the Conference and Awards contact Seacare Authority Email: [seacare@comcare.gov.au](mailto:seacare@comcare.gov.au) or Ph: (02) 6275 0070 Fax: (02) 6275 0067

OHS Awards and Conference details are available on the Seacare Authority website [www.seacare.gov.au](http://www.seacare.gov.au)



**Sea Safe-Work Conference and Awards sponsored by**

Platinum Sponsors



Gold Sponsors



Silver Sponsors



Sea Safe-Work Supporters



**Acknowledgements**

Australian Maritime Safety Authority | Department of Employment and Workplace Relations | Australian Mines and Metals Association  
Maritime Union of Australia | Australian Institute of Marine and Power Engineers | Australian Maritime Officers Union

**SEACARE AUTHORITY – SEA SAFE-WORK CONFERENCE AND AWARDS**

Yes, please register me for **ONE** of the following:

- Half Day Conference \$95
- Award Dinner \$85
- Half Day Conference and Award Dinner \$165

Payments by cheque should be made out to **Seacare Authority Sea Safe-Work Awards**  
and mailed to **Seacare Authority GPO Box 9905, Canberra ACT 2601**

Delegate Name \_\_\_\_\_

Job Title \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_